



NUIT BLANCHE WINNIPEG VOLUNTEER CODE OF CONDUCT

Our Commitment:

Nuit Blanche Winnipeg loves their volunteer ambassadors. We believe volunteering is a rewarding experience that allows people to connect with their city, and perhaps learn more about themselves while doing it! We understand your time is valuable, and we are committed to providing our ambassadors with an experience that is fun, safe, and relative to their goals and interests. Let's make this year's Nuit Blanche the best Winnipeg has ever seen!

Your Commitment:

As a volunteer at Nuit Blanche Winnipeg, you are asked to respect all outlined expectations in this Volunteer Code of Conduct. With your enthusiasm, we can work together to make this year's Nuit Blanche Winnipeg a memorable, fun, and safe experience for all Nuit Blanche Winnipeg participants. As an Ambassador of Nuit Blanche Winnipeg, it is your responsibility to therefore represent the festival as a whole whether you are participating in Nuit Blanche events or helping facilitate them. All Nuit Blanche Ambassadors are required to wearing t-shirts identifying them as volunteers, therefore we ask that you observe the following behaviours while representing the festival:

You are part of the Community:

Kindness is key! Please treat all staff, artists, festival-goers and fellow ambassadors with respect and friendliness. Embrace the night! Show interest in the evening's festivities. Be social! Art is more fun with friends.

You are part of the Nuit Blanche Team:

- Arrive on time for your scheduled shift.
- Wear appropriate Nuit Blanche Winnipeg t-shirt to identify yourself as an Ambassador of the festival. (Please reverse shirt if you are off-duty.)
- Notify a Nuit Blanche Volunteer Coordinator if you are unable to report for duty.
- Know what and where your responsibility is for the evening.
- Be prepared for the weather. In the event of inclement weather, contact a Nuit Blanche Ambassador to consult for cancellation.
- Uphold the mandate of Nuit Blanche Winnipeg.
- If you are a parent, please make arrangements for your child to be in safe care while you are volunteering at the festival.
- Participate in active conversation with the public. Engage and share information.
- Refer all safety related issues to security.
- Any volunteers under the influence of drugs or alcohol will be relieved of their duties and asked to leave. Smoking is also prohibited while on duty.
- Excessive use of a mobile device while on duty will not be tolerated. Take pictures of the event/installation when you first arrive for your shift to share on social media but limit all other use to emergencies or event-related duties such as contacting the volunteer supervisor to inquire about an absent volunteer.
- Theft or property damage of any kind while on duty will not be tolerated.
- Refer all media questions involving the festival or Culture Days directly to Nuit Blanche Winnipeg Communications and Event Coordinator - Joy Balmana. Do not answer any media questions.

- Police should be notified immediately if a crime of any kind is committed (Call 911). Contact Nuit Blanche staff immediately afterward.
 - Serious crimes such as anything involving violence or theft should be dealt with by calling 911.
 - Less serious things such as mischief, public intoxication, can be dealt with by security or by calling 204-986-6222
- Firefighters should be notified immediately if a fire occurs at any venue. Please contact Nuit Blanche staff immediately afterward.
- Contact ambulance and emergency services if someone is seriously injured, unconscious or in there is imminent threat to life.
 - First aid should respond regardless if injury is severe in nature. They will be better equipped to provide care needed until paramedics arrive.
- In the case of an emergency or site closure, act calmly and help manage any crowds. First and foremost - help people get out of the area to a safe place. When everyone is removed from danger, proceed to your designated meeting place.
 - Exchange District - in front of Pan Am Boxing Club
 - Downtown - Millennium Library Park by the EmptyFul water feature
 - St. Boniface - Saint Boniface Cathedral under the archway
 - The Forks - In front of the former ScotiaBank Stage
- Have the necessary contact information for your supervisor and a way to contact them in case of an emergency while on duty.
- If anyone makes you feel unsafe remove yourself from the situation and contact security whenever you are able to. Always deal with issues in pairs for safety.
- Understand that this a collective effort and we all have responsibility. We're all in this together.
- We recommend putting the following phone numbers into your cell phone.
 - Police Non-Emergency: 204-986-6222
 - Downtown SafeWalk!: 958-SAFE (7233)
 - Exchange Foot Patrol: 204-791-3161

Nuit Blanche Winnipeg reserves the right to disclose details of a dismissal of any ambassador who does not adhere to the understood code of conduct. Once an ambassador has been dismissed for going against protocol, they will be asked to leave the festival immediately.

I hereby confirm that I have read and agree to the terms and conditions set by Nuit Blanche Winnipeg and its parent organization Culture Days Manitoba, as outlined above.

Full Name: _____

Phone & email: _____

Date: _____

Signature: _____

How did you hear about this volunteer opportunity? _____

